



Republic of the Philippines
CITY OF CAGAYAN DE ORO
City Assessment Department

Building & Machinery Appraisal Division

Date : _____

Address : _____

The City Assessor
Cagayan de Oro City

Sir:

I have the honor to request that you please do or cause to be done the following:

The above request is based on the following grounds:

Very truly yours,

Owner/Authorized Representative
(Signature Over Printed Name)