

NC

Purchase Request Number : 21-2751
Purchase Request Date : September 16, 2021
PPMP Code : AUDIT21-030

Republic of the Philippines
City Government of Cagayan de Oro
BIDS AND AWARDS COMMITTEE (BAC) - GOODS
City Hall, Cagayan de Oro City

PURCHASE ORDER

page 1 of 1

Supplier : **NEED INK? SALES & SERVICES**
Address : **BURGOS CHAVES ST., CAGAYAN DE ORO CITY**
E-mail Address : _____
Telephone No. : _____
TIN : _____

P.O. No. : **0211**
Date : **FEB 02 2022**
Mode of : **SHOPPING (52.1**
Procurement : **b) OF THE 2016**
RIR OF RA 9184

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **COMMISSION ON AUDIT** Delivery Term : **FIFTEEN (15) CALENDAR DAYS**
via **CGSO for inspection**
Date of Delivery : _____ Payment Term : _____

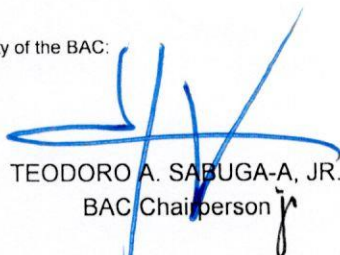
ITEM NO.	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	crtg.	OPT 35AF Toner	15	1,898.00	₱28,470.00
2	crtg.	OPT 350A-K Black	7	2,500.00	₱17,500.00
3	crtg.	OPT 350A-C Cyan	2	2,500.00	₱5,000.00
4	crtg.	OPT 350A-M Magenta	2	2,500.00	₱5,000.00
5	crtg.	OPT 350A-Y Yellow	2	2,500.00	₱5,000.00
		X-X-X-X-X-X-X-X-X-X-X-X-X-X-X			₱60,970.00
		FOR THE USE OF THE OFFICE OF THE CITY AUDITOR			

(Total Amount in Words) **SIXTY THOUSAND NINE HUNDRED SEVENTY AND 00/100 PESOS ONLY**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

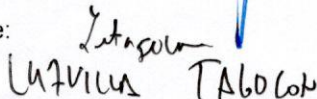
By Authority of the BAC:


TEODORO A. SABUGA-A, JR.
BAC Chairperson

APPROVED:


HON. OSCAR S. MORENO
City Mayor

Conforme:


MARIUS TABOGA

Signature over Printed Name of Supplier