

Republic of the Philippines
City Government of Cagayan de Oro
BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Project Name: Supply and Delivery of Desktop Computer with Complete Accessories; PR No. 26-0257 dated February 9, 2026.

Method of Procurement: 8. Sec. 34 Small Value Procurement

Date : **April 29, 2026**
Quotation No. : **0313-26**

Company Name

Address

Please quote your best lowest price on the item/s listed below, subject to the Terms and Conditions on this page and submit/return this Request for Quotation (RFQ) duly filled-out and signed by your authorized representative not later than **2:00 PM of May 5, 2026**.

By Authority of the BAC:


ATTY. JOEFFREY D. NAMALATA

City General Services Officer

Terms and Conditions:

1. **Delivery Period shall be within 30 calendar days.**
2. **Warranty shall be for a period of Three (3) months for supplies & materials; one (1) year for equipment, from the date of acceptance by the procuring entity.**
3. **Price Validity shall be for a period of Ninety (90) calendar days.**
4. **The following shall be attached upon submission of the quotation:**
 - 1) **PhilGEPS Registration Number**
 - 2) **Current and valid Mayor's/Business Permit**
 - 3) **Brochures of the product being offered for equipment/ vehicles/electronic devices/ appliances**
 - 4) **Omnibus Sworn Statement (duly notarized), for Approved Budget for the Contract (ABC) above fifty thousand pesos (P50,000.00).**

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
1	Desktop Computer with Complete Accessories - Processor Intel Core i5-12400, 6 cores, 12 Threads, 18MB cache, 4.4GHZ, LGA1700; Cooling Fan M10 Rainbow, Power Supply 800w; M.2 512GB SSD; HDD 500GB; Memory 16GB DDR4 3200MHZ; Motherboard H610M-R D4; Operating System Windows 11 pro 64Bit; Monitor 20" LED; Camera; AVR; Mouse; Keyboard; Casing Black; Mouse Pad		10	unit	
Total Amount in Words and Figures					

PhilGeps Registration Number : _____

After having carefully read and accepted your Terms and Conditions, I/we quoted you on the item/s at price/s quoted above.

Printed Name / Signature

Tel. No. / Cellphone No. / E-mail Address

Date