

Republic of the Philippines  
City Government of Cagayan de Oro  
BIDS AND AWARDS COMMITTEE (BAC) - GOODS  
City Hall, Cagayan de Oro City

**REQUEST FOR QUOTATION (SHOPPING 52.1)**  
**Supply and Delivery of 15 Pcs 535700-004 YMCKT-5 panel color ribbon; PR No. 22-2651 dated 17 August 2022.**

Date : **November 8, 2022**  
Quotation No. : **2183-22**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions on this page and duly submit/return this Request for Quotation (RFQ) duly filled-out and signed by your representative not later than **2:00 PM November 15, 2022** in the return envelope attached herewith.

By Authority of the BAC:

  
\_\_\_\_\_  
**ATTY. PERCY G. SALAZAR**

BAC Chairperson

Terms and Conditions:

1. **DELIVERY PERIOD: WITHIN 15 CALENDAR DAYS.**
2. **WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR SUPPLIES & MATERIALS; ONE (1) YEAR FOR EQUIPMENT/ELECTRONIC DEVICES/APPLIANCES FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY.**
3. **PRICE VALIDITY SHALL BE FOR A PERIOD OF NINETY (90) CALENDAR DAYS.**
4. **THE FOLLOWING SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION:**
  - 1) **PhilGEPs REGISTRATION CERTIFICATE**
  - 2) **CURRENT AND VALID MAYOR'S/BUSINESS PERMIT**
  - 3) **BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED FOR EQUIPMENT/ELECTRONIC DEVICES/APPLIANCES**
  - 4) **OMNIBUS SWORN STATEMENT (DULY NOTARIZED), FOR APPROVED BUDGET FOR THE CONTRACT (ABC) ABOVE FIFTY THOUSAND PESOS (P50,000.00)**

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
1	535700-004 YMCKT-5 panel color ribbon - 535700-004 YMCKT Spanel Color ribbon, 500 prints/single sided. 250prints/dual sided		15	pc	

PhilGeps Registration Number : \_\_\_\_\_

After having carefully read and accepted your Terms and Conditions. I/we quoted you on the item at prices quoted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cellphone No. / E-mail Address

\_\_\_\_\_  
Date