

Republic of the Philippines  
City Government of Cagayan de Oro  
BIDS AND AWARDS COMMITTEE (BAC) - GOODS  
City Hall, Cagayan de Oro City

**REQUEST FOR QUOTATION (NEGOTIATED 53.9 SMALL-VALUE of the 2016 IRR OF RA 9184)**  
**Supply and Delivery of 1 unit Steel Filing Cabinet & 6 other items; PR No. 22-4043 dated November 17, 2022**

Date : **December 28, 2022**  
Quotation No. : **2803-22**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions on this page and duly submit/return this Request for Quotation (RFQ) duly filled-out and signed by your representative not later than **2:00 PM January 4, 2023** in the return envelope attached herewith.

By Authority of the BAC:



**ATTY. PERCY G. SALAZAR**

\_\_\_\_\_  
BAC Chairperson

Terms and Conditions:

- DELIVERY PERIOD: WITHIN 7 CALENDAR DAYS.**
- WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR SUPPLIES & MATERIALS; ONE (1) YEAR FOR EQUIPMENT/ELECTRONIC DEVICES/APPLIANCES FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY.**
- PRICE VALIDITY SHALL BE FOR A PERIOD OF NINETY (90) CALENDAR DAYS.**
- THE FOLLOWING SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION:**
  - PhilGeps REGISTRATION CERTIFICATE**
  - CURRENT AND VALID MAYOR'S/BUSINESS PERMIT**
  - BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED FOR EQUIPMENT/ELECTRONIC DEVICES/APPLIANCES**
  - OMNIBUS SWORN STATEMENT (DULY NOTARIZED), FOR APPROVED BUDGET FOR THE CONTRACT (ABC) ABOVE FIFTY THOUSAND PESOS (P50,000.00)**

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
1	Steel Filing Cabinet - Metal Filing cabinet, vertical, 6 drawer		1	unit	
2	Sofa / Couch - 2 seater: W137xD78.5xH-81 cm, Framing: Mahogany Solidwood, Foam: Flex Foam Back Type: Fixed Back Cushion, Leg: Plastic Leg		2	unit	
3	Plastic Table - 6 ft (180x70x74cm) foldable table heavy duty table premium quality		4	unit	
4	FOLDABLE PLASTIC CHAIR - Heavy Duty Foldable Chair Premium Quality		24	pc	
5	Lounge Chair - 19.7x22x39.8" wood frame not less than 120kg load capacity, fabric cover with zip, removable and washable		3	unit	
6	Office Tables - with 4 drawers for storage, keyboard drawer 119x61x76cm size, laminated particle board with space or CPU		3	unit	

PhilGeps Registration Number : \_\_\_\_\_

After having carefully read and accepted your Terms and Conditions. I/we quoted you on the item at prices quoted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cellphone No. / E-mail Address

\_\_\_\_\_  
Date

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Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
7	Office Chair - 16-21 cm, black , easy to clean high density padding adjustable arm rest , 10-114cm height, seat 40-52cm, backrest 58cm		3	pc	

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Printed Name / Signature

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Tel. No. / Cellphone No. / E-mail Address

\_\_\_\_\_  
Date