



Republic of the Philippines  
City of Cagayan de Oro

**cagayan**  
**de Oro**  
city of golden friendship

**BIDS AND AWARDS COMMITTEE**

City Hall, Capistrano - Hayes Sts., Cagayan de Oro City

**REQUEST FOR QUOTATION**

(for Negotiated Procurement under Section 53.9 Small Value Procurement)

21 September 2023

The City Government of Cagayan de Oro, through the Bids and Awards Committee, will undertake a Negotiated Procurement for the "Office Renovation at Tourism Hall Basement; SN 360 - 2023" in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act 9184.

Name of Project : Office Renovation at Tourism Hall Basement; SN 360 - 2023

ABC : PhP165,386.92

Project Duration : Fifteen (15) Calendar Days

Notes:

-See attached Plans/Drawings and Specifications.

-Please quote labor and materials and submit Detailed Estimates.

-Price Quotation must be inclusive of Tax.

-Must have one (1) year warranty

Interested Contractors are required to submit the following: (1) PhilGEPS Certificate of Registration, (2) PCAB License and (3) Income/Business Tax Return (4) Omnibus Sworn Statement and (5) Price Quotation Form (herewith attached as Annex "A".)

Award of contract shall be made to the Lowest Total Quotation, which complies with the required minimum specification and other terms and conditions stated in the Price Quotation Form.

Any interlineations, erasures or overwritings shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 2:00 P.M. of 28 September 2023 at the City General Services Office, City Hall, Cagayan de Oro City.

For queries, please contact us at telephone number: (088) 881-1567.

By Authority of the BAC:

**ATTY. JOEFFREY D. NAMALATA**  
City General Services Office

**Annex "A"****Price Quotation Form**

Date: \_\_\_\_\_

**The Bids and Awards Committee**

City of Cagayan de Oro  
 3<sup>rd</sup> Floor Administrative Building, City Hall  
 Cagayan de Oro City

Sir/Madam:

After having carefully read and examined the terms and conditions in the Request for Quotation hereunder is our quotation/s for the item/s as follows:

ITEM	QTY.	UNIT	PARTICULARS	UNIT PRICE	TOTAL PRICE
801	1.00	lot	Removal of structures & obstruction		
1003	15.04	sq.m.	Carpentry Works		
1007	1.00	set	Aluminum Glass Door		
1008	9.84	sq.m.	Aluminum Glass Window		
1032	83.69	sq.m.	Painting Works		
SPL-1	1.00	lot	Construction Safety & Health		
SPL-2	2.00	sets	Project Billboards		
				TOTAL PHP	

Total Amount in words and figures: \_\_\_\_\_

Very truly yours,

\_\_\_\_\_  
Name and Signature of Representative\_\_\_\_\_  
PhilGEPS Registration Number\_\_\_\_\_  
Name of Company\_\_\_\_\_  
Contact Number/s\_\_\_\_\_  
Address