Procuring Entiry : City Government of Cagayan de Oro
Requisition Office : CITY HEALTH INSURANCE OFFICE

Purchase Request Number : **25-2655**
Purchase Request Date : **June 26, 2025**
Approved Budget for the Contract : **P752,820.00**
PPMP code : **CHIO25-TF125**

Republic of the Philippines
City Government of Cagayan de Oro
BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Project Name: Supply and Delivery of Trash Bin and Other Items; PR No. 25-2655 dated June 26, 2025.
Method of Procurement: NP - 53.9 Small Value Procurement

Date : **July 31, 2025**
Quotation No. : **1810-25**

_____
Company Name

_____
Address

Please quote your best lowest price on the item/s listed below, subject to the Terms and Conditions on this page and submit/return this Request for Quotation (RFQ) duly filled-out and signed by your authorized representative not later than **2:00 PM of August 5, 2025** .

By Authority of the BAC:

ATTY. JOEFFREY D. NAMALATA
City General Services Officer

Terms and Conditions:

1. **Delivery Period shall be within 30 calendar days.**
2. **Warranty shall be for a period of Three (3) months for supplies & materials; one (1) year for equipment, from the date of acceptance by the procuring entity.**
3. **Price Validity shall be for a period of Ninety (90) calendar days.**
4. **The following shall be attached upon submission of the quotation:**
   1) **PhilGEPS Registration Number**
   2) **Current and valid Mayor's/Business Permit**
   3) **Brochures of the prodcuct being offered for equipment/ vehicles/electronic devices/ appliances**
   4) **Omnibus Sworn Statement (duly notarized), for Approved Budget for the Contract (ABC) above fifty thousand pesos (₱50,000.00).**

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
1	Trash Bin - with step foot pedal, heavy duty, Color: Black, 20L Label: Non-Biodegradable waste		60	pc	
2	Trash Bin - with step foot pedal, heavy duty ,Color: Red, 20L, Label: Biohazard waste		60	pc	
3	Trash Bin - with step foot pedal, heavy duty, Color: Yellow, 20L, Labeled Infectious waste		60	pc	
4	Trash Bin - with step foot pedal, heavy duty ,Color: Green, 20L Label: Biodegradable waste		60	pc	
5	Rug - Floor Foot Rug, rectangular		250	pc	
6	Trash Bag - BIODEGRADABLE TRASH BAG XXL (BLACK) (10 PCS / ROLL), thick quality		500	roll	
7	Detergent - Detergent powder, 1 kg		400	pack	
8	Disinfectant - Aerosol Spray (pref. Branded) 510 grams		200	cannister	
9	Dustpan - Size large, heavy duty		60	pc	

PhilGeps Registration Number : _____

After having carefully read and accepted your Terms and Conditions, I/we quoted you on the item/s at price/s quoted above.

_____
Printed Name / Signature

_____
Tel. No. / Cellphone No. / E-mail Address

_____
Date

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Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
10	Sponge Mop - Super Absorbent Sponge Mop, Folding Squeeze		60	pc	
11	Broom - Broom, soft / buli		60	pc	
12	Broom - BROOM (Walis Ting-Ting) Coconut Stick		60	pc	
13	Trash Bag - Large 13x13x32 - (Black 10's / roll, thick quality)		1000	roll	
14	Trash Bag - Large 13x13x32 - (Yellow 10's / Roll, thick quality)		300	roll	
15	Mop Head - Mop head 400g with Plastic Handle , heavy duty		60	pc	
16	Mop Head - Mop Head 400g (compatible to mop handle available)		200	pc	
17	Insecticide - Multi Insecticide Aerosol Spray, 500ml		100	can	
18	Air Freshener - AIR FRESHENER SCENTED GEL, 180G		50	can	

PhilGeps Registration Number : _____

After having carefully read and accepted your Terms and Conditions, I/we quoted you on the item/s at price/s quoted above.

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Printed Name / Signature

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Tel. No. / Cellphone No. / E-mail Address

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Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
19	storage box - with wheels 32L, transparent, high quality, durable plastic, 39.5 x16.2 x 39.5 cm		20	pc	
20	Adhesive - Cable Clips, pack of 20's		50	pack	
21	pvc clamp - Cable Clips PVC Clamp Square 5mm, box of 100's		10	box	
22	pvc clamp - Cable Clips PVC Clamp Square (10mm, box of 100's)		10	pc	
23	storage box - with wheels 32L, transparent, high quality, durable plastic, 39.5 x16.2 x 39.5 cm		15	pc	
24	adhesive - All-Purpose Adhesive 300g		10	tube	
Total Amount in Words and Figures					

PhilGeps Registration Number : _____

After having carefully read and accepted your Terms and Conditions, I/we quoted you on the item/s at price/s quoted above.

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