



Republic of the Philippines  
 City of Cagayan de Oro  
**OFFICE OF THE CITY MAYOR**



**NOTICE TO PROCEED**

March 06, 2026

**BERNARDITA GADOT BASAY**  
 General Manager  
 Mindanao Philippines Sunday Journal  
 187 F. Dabatian St. Carmen, Cagayan de Oro City

Dear Ms. Basay:

The attached Purchase Request having been approved; notice is hereby given to **Mindanao Philippines Sunday Journal** that the work may commence on the **Procurement of Newspaper Publication; PR No. 26-0026 dated January 13, 2026**

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Schedule Requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Cagayan de Oro.

Very truly yours,

**ROLANDO A. UY**  
 City Mayor

I acknowledge receipt of this Notice on 3/6/26  
 Name of the Representative of the Supplier: Bernadita G. Pong  
 Authorized Signature: [Signature]