



Republic of the Philippines  
City of Cagayan de Oro  
**OFFICE OF THE CITY MAYOR**

**cagayan**  
**de Oro**  
city of golden friendship

**NOTICE TO PROCEED**

15 February 2024

**CHARLEMAGNE G. LEONARDO**

Authorized Representative  
CZARL JB Venture Corporation  
Purok 2, Tablon, Natioal Highway,  
Cagayan de Oro City

Dear Ms. Leonardo:

The attached Contract Agreement having been approved, notice is hereby given to **CZARL JB Venture Corporation** that the work may proceed on the **Proposed 2-Storey Building of Barangay Hall (Phase II), Barangay Pagalungan; SN 408 - 2023**, effective upon the receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Cagayan de Oro.

Very truly yours,

**ROLANDO A. UY**  
City Mayor

I acknowledge receipt of this Notice on 2-15-24

Name of the Representative of the Bidder: Charlemagne G. Leonardo

Authorized Signature: 