



Republic of the Philippines
 City of Cagayan de Oro
BIDS AND AWARDS COMMITTEE



REQUEST FOR QUOTATION
(Negotiated 53.1 of the 2016 Revised IRR of RA 9184 – Two Failed Biddings)

Date: 04 February 2026

 Name of Supplier

Quotation No.: 112b - 2025

 Address

Please quote your best offer on the item/s listed below, subject to the General Conditions on this page, stating the shortest time of delivery and submit your sealed duly signed quotation not later than 2:00 P.M. of 12 February 2026, at the Bids and Awards Committee Conference Room, 3rd Floor Administrative Building, City Hall, Cagayan de Oro City.

NOTE:

1. DELIVERY PERIOD IS WITHIN THIRTY (30) CALENDAR DAYS FROM THE RECEIPT OF THE NOTICE TO PROCEED.
2. PRICE VALIDITY SHALL BE FOR A PERIOD OF NINETY (90) CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. THE FOLLOWING SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION:
 - A. Production/Delivery Schedule
 - B. PhilGEPS Certificate of Registration and membership (Platinum)

By Authority of the BAC:

ATTY. JOEFFREY D. NAMALATA
 BAC Chairman

Item No.	Quantity	Unit of Issue	Item Description	Unit Price	Total
1	40	unit	Printer		
2	8	unit	Hard Drive		
3	5	unit	Scanner		
4	40	unit	Desktop Computer with Complete Accessories		
Grand Total:					

Amount in words and in figures _____

 Printed Name/ Signature

 Designation

 Contact Number