



Republic of the Philippines  
City of Cagayan de Oro

**cagayan  
de Oro**  
city of golden friendship

**BIDS AND AWARDS COMMITTEE**

City Hall, Capistrano - Hayes Sts., Cagayan de Oro City

**REQUEST FOR QUOTATION**

(for Negotiated Procurement under Section 53.9 Small Value Procurement)

04 February 2026

The City Government of Cagayan de Oro, through the Bids and Awards Committee, will undertake a Negotiated Procurement for the “[Repair/Replacement of the Dilapidated Canopy at the Legislative Building, City Hall; SN 14 - 2026](#)” in accordance with Section 53.9 of the Updated 2016 Revised Implementing Rules and Regulations of RA 9184.

Name of Project : [Repair/Replacement of the Dilapidated Canopy at the Legislative Building, City Hall; SN 14 - 2026](#)  
 ABC : [PhP67,107.71](#)  
 Project Duration : [Fifteen \(15\) Calendar Days](#)  
 Notes:  
 -See attached Plans/Drawings and Specifications.  
 -Please quote labor and materials and submit Detailed Estimates.  
 -Price Quotation must be inclusive of Tax.  
 -Must have one (1) year warranty

Interested Contractors are required to submit the following: (1) PhilGEPS Certificate of Registration, (2) PCAB License and (3) Income/Business Tax Return (4) Omnibus Sworn Statement and (5) Price Quotation Form (herewith attached as Annex "A".)

Award of contract shall be made to the Lowest Total Quotation, which complies with the required minimum specification and other terms and conditions stated in the Price Quotation Form.

Any interlineations, erasures or overwritings shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 2:00 P.M. of 12 February 2026 at the City General Services Office, City Hall, Cagayan de Oro City.

For queries, please contact us at telephone number: (088) 881-1567.

By Authority of the BAC:

**ATTY. JOEFFREY D. NAMALATA**  
City General Services Officer

## Annex "A"

### Price Quotation Form

Date: \_\_\_\_\_

**The Bids and Awards Committee**

City of Cagayan de Oro  
3<sup>rd</sup> Floor Administrative Building, City Hall  
Cagayan de Oro City

Sir/Madam:

After having carefully read and examined the terms and conditions in the Request for Quotation hereunder is our quotation/s for the item/s as follows:

ITEM	QTY.	UNIT	PARTICULARS	UNIT PRICE	TOTAL PRICE
801	1.00	Lot	Removal of Structures and Obstructions		
1014	42.16	m <sup>2</sup>	Pre-Painted Metal Sheets		
1032	1.00	lot	Painting Works		
SPL-1	1.00	lot	Const. Safety & Health		
SPL-2	1.00	lot	Engineering Facilities		
SPL-3	2.00	sets	Project Billboard		
<b>TOTAL PHP</b>					

Total Amount in words and figures: \_\_\_\_\_

Very truly yours,

\_\_\_\_\_  
Name and Signature of Representative

\_\_\_\_\_  
PhilGEPS Registration Number

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact Number/s

\_\_\_\_\_  
Address