

Republic of the Philippines  
City Government of Cagayan de Oro  
BIDS AND AWARDS COMMITTEE (BAC) - GOODS  
City Hall, Cagayan de Oro City

**REQUEST FOR QUOTATION (NEGOTIATED 53.9 SMALL-VALUE of the 2016 IRR OF RA 9184)  
Supply and Delivery of 5 set Sofa; PR No. 22-4627 dated December 18, 2022**

Date : **January 16, 2023**  
Quotation No. : **0116-23**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions on this page and duly submit/return this Request for Quotation (RFQ) duly filled-out and signed by your representative not later than **2:00 PM January 19, 2023** in the return envelope attached herewith.

By Authority of the BAC:

  
**ATTY. PERCY G. SALAZAR**

\_\_\_\_\_  
BAC Chairperson

Terms and Conditions:

- DELIVERY PERIOD: WITHIN 7 CALENDAR DAYS.**
- WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR SUPPLIES & MATERIALS; ONE (1) YEAR FOR EQUIPMENT/ELECTRONIC DEVICES/APPLIANCES FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY.**
- PRICE VALIDITY SHALL BE FOR A PERIOD OF NINETY (90) CALENDAR DAYS.**
- THE FOLLOWING SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION:**
  - PhilGeps REGISTRATION CERTIFICATE**
  - CURRENT AND VALID MAYOR'S/BUSINESS PERMIT**
  - BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED FOR EQUIPMENT/ELECTRONIC DEVICES/APPLIANCES**
  - OMNIBUS SWORN STATEMENT (DULY NOTARIZED), FOR APPROVED BUDGET FOR THE CONTRACT (ABC) ABOVE FIFTY THOUSAND PESOS (P50,000.00)**

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
1	Sofa / Sala Set - Office sofa simple reception reception business three-seat sofa office		5	set	

PhilGeps Registration Number : \_\_\_\_\_

After having carefully read and accepted your Terms and Conditions. I/we quoted you on the item at prices quoted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cellphone No. / E-mail Address

\_\_\_\_\_  
Date