

Republic of the Philippines
City Government of Cagayan de Oro
BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Project Name: Procurement of Food; PR No. 25-1005 dated March 10, 2025.
Method of Procurement: NP - 53.9 Small Value Procurement

Date : **May 9, 2025**
Quotation No. : **0979-25**

Company Name

Address

Please quote your best lowest price on the item/s listed below, subject to the Terms and Conditions on this page and submit/return this Request for Quotation (RFQ) duly filled-out and signed by your authorized representative not later than **2:00 PM of May 15, 2025** .

By Authority of the BAC:


ATTY. JOEFFREY D. NAMALATA

City General Services Officer

Terms and Conditions:

1. **Delivery Period shall be within 30 calendar days.**
2. **Warranty shall be for a period of Three (3) months for supplies & materials; one (1) year for equipment, from the date of acceptance by the procuring entity.**
3. **Price Validity shall be for a period of Ninety (90) calendar days.**
4. **The following shall be attached upon submission of the quotation:**
 - 1) **PhilGEPS Registration Number**
 - 2) **Current and valid Mayor's/Business Permit**
 - 3) **Brochures of the product being offered for equipment/ vehicles/electronic devices/ appliances**
 - 4) **Omnibus Sworn Statement (duly notarized), for Approved Budget for the Contract (ABC) above fifty thousand pesos (50,000.00).**

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
1	FOOD - Meals and Snacks for 102 pax times 4 days (Morning Snacks, Lunch and Afternoon Snacks) Day 1: AM Snacks: Chicken Sandwich & Iced Tea Lunch: Buttered Chicken, Chopsuey, Fish Escabeche & Asparagus Soup PM Snacks: Tuna Sandwich & Soft Drinks Day 2: AM Snacks: Ham & Cheese Sandwich & Iced Tea Lunch: Chicken Adobo, Fried Lumpia Vegetable, Fish in Tausi Sauce PM Snacks: Cinnamon Roll & Iced Tea Day 3: AM Snacks: Hotdog Bun & Hot Choco Lunch: Buttered Chicken, Chicken Pochoero, Fish Escabeche & Asparagus Soup PM Snacks: Tuna Sandwich & Iced Tea Day 4: AM Snacks: Ham & Cheese Sandwich & Hot Choco Lunch: Chicken Adobo, Pork Afritada, Sweet and Sour Fish PM Snacks: Baked Siopao & Iced Tea		408	pax	
Total Amount in Words and Figures					

PhilGeps Registration Number : _____

After having carefully read and accepted your Terms and Conditions, I/we quoted you on the item/s at price/s quoted above.

Printed Name / Signature

Tel. No. / Cellphone No. / E-mail Address

Date