

Republic of the Philippines
City Government of Cagayan de Oro
BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Project Name: Supply and Delivery of Diltiazem and other Items ; PR No. 25-3978 dated September 12, 2025.
Method of Procurement: NP - 53.9 Small Value Procurement

Date : **February 19, 2026**
Quotation No. : **3610-25a**

Company Name

Address

Please quote your best lowest price on the item/s listed below, subject to the Terms and Conditions on this page and submit/return this Request for Quotation (RFQ) duly filled-out and signed by your authorized representative not later than **2:00 PM of February 25, 2026**.

By Authority of the BAC:


ATTY. JOEFFREY D. NAMALATA

City General Services Officer

Terms and Conditions:

1. **Delivery Period shall be within 30 calendar days.**
2. **Warranty shall be for a period of Three (3) months for supplies & materials; one (1) year for equipment, from the date of acceptance by the procuring entity.**
3. **Price Validity shall be for a period of Ninety (90) calendar days.**
4. **The following shall be attached upon submission of the quotation:**
 - 1) **PhilGEPS Registration Number**
 - 2) **Current and valid Mayor's/Business Permit**
 - 3) **Brochures of the product being offered for equipment/ vehicles/electronic devices/ appliances**
 - 4) **Omnibus Sworn Statement (duly notarized), for Approved Budget for the Contract (ABC) above fifty thousand pesos (P50,000.00).**

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
1	Diltiazem - 60 mg Tablet - Diltiazem (as Hydrochloride) 60mg Tablet , box of 100's		30	tablet	
2	Diphenhydramine - Diphenhydramine (as hydrochloride) 25mg capsule, box of 100's		100	box	
3	Diphenhydramine - Diphenhydramine (as hydrochloride) 50mg capsule, box of 100's		500	box	
4	Diphenhydramine - Diphenhydramine (as hydrochloride) 12.5mg/5ml syrup, 60ml bottle		864	bottle	
5	Fenofibrate - 200 mg Capsule - box of 30's		50	box	
6	Fenofibrate - 160 mg Tablet - box of 30's		50	box	
7	Erythromycin Ethylsuccinate 200mg/5ml. - 60 mL Oral Suspension		720	bottle	
8	Erythromycin - 500 mg Tablet - box of 100's		50	box	
9	Erythromycin 0.5% - Eye Ointment, 3.5g tube		100	tube	
10	Erythromycin 0.5% - Eye Ointment, 5g tube		400	tube	

PhilGeps Registration Number : _____

After having carefully read and accepted your Terms and Conditions, I/we quoted you on the item/s at price/s quoted above.

Printed Name / Signature

Tel. No. / Cellphone No. / E-mail Address

Date

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Total Amount in Words and Figures

PhilGeps Registration Number : _____

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Printed Name / Signature

Tel. No. / Cellphone No. / E-mail Address

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