

Republic of the Philippines
City Government of Cagayan de Oro
BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Project Name: Supply and Delivery of Dehumidifier; PR No. 25-4126 dated September 17, 2025.
Method of Procurement: NP - 53.9 Small Value Procurement

Date : **February 26, 2026**
Quotation No. : **0028-26A**

Company Name

Address

Please quote your best lowest price on the item/s listed below, subject to the Terms and Conditions on this page and submit/return this Request for Quotation (RFQ) duly filled-out and signed by your authorized representative not later than **2:00 PM of March 3, 2026**.

By Authority of the BAC:


ATTY. JOEFFREY D. NAMALATA

City General Services Officer

Terms and Conditions:

1. **Delivery Period shall be within 30 calendar days.**
2. **Warranty shall be for a period of Three (3) months for supplies & materials; one (1) year for equipment, from the date of acceptance by the procuring entity.**
3. **Price Validity shall be for a period of Ninety (90) calendar days.**
4. **The following shall be attached upon submission of the quotation:**
 - 1) **PhilGEPs Registration Number**
 - 2) **Current and valid Mayor's/Business Permit**
 - 3) **Brochures of the product being offered for equipment/ vehicles/electronic devices/ appliances**
 - 4) **Omnibus Sworn Statement (duly notarized), for Approved Budget for the Contract (ABC) above fifty thousand pesos (P50,000.00).**

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
1	Dehumidifier - PORTABLE; LED Digital Panel; Smart Timer; Auto Defrost, Rated Capacity (30 degree celcius, 80%): 58L/D, Power Source: 220/60Hz/1Ph, Rated Power/Rated Current: 760W/3.6A; Air Flow: 850m3/h, Refrigerant: R410a (550g); Measurement: 322*457*620mm; Package size: 401*528*652mm. Including complete accessories, cost of labor and materials for installation from outdoor to indoor, one-year warranty for parts, and 5-year warranty for the compressor. Also includes one year of cleaning services, as well as dismantling and relocation/installation.		1	unit	

Total Amount in Words and Figures

PhilGeps Registration Number : _____

After having carefully read and accepted your Terms and Conditions, I/we quoted you on the item/s at price/s quoted above.

Printed Name / Signature

Tel. No. / Cellphone No. / E-mail Address

Date