

PURCHASE ORDER

Procuring Entity : City Government of Cagayan de Oro
 End User Unit : CITY MAYOR'S OFFICE
 Purchase Request (PR) Number : **25-3348**
 PR Date : August 4, 2025
 PR Received by CGSO : August 20, 2025

ABC : PhP 953,500.00
 PPMP Code : CMO25-PEACE 130
 Quotation No. : 2137-25
 CRN : 12342186



City Government of Cagayan de Oro
LGU

Supplier : CIRCLE M MERCHANDISE TRADING CORPORATION	P.O. No. : 2276-25
Address : IPONAN, CAGAYAN DE ORO CITY	Date : 13 OCT 2025
Contact No. : _____	Mode of Procurement : NP - 53.9 Small Value Procurement
PR No./s : 25-3348	

Gentlemen

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : CITY MAYOR'S OFFICE VIA CGSO FOR INSPECTION	Delivery Term : THIRTY (30) CALENDAR DAYS
Date of Delivery : _____	Payment Term : _____

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
1	box	Coconut Milk 400mlx24's	505	1,260.00	636,300.00
2	box	Pancit Canton, 72 75g/box 72 75g/box	200	1,585.90	317,180.00
		X-X-X-X-X-X-X-X			
(Total Amount in Words) Nine Hundred Fifty-Three Thousand Four Hundred Eighty and 00/100 Pesos					Total
					Php 953,480.00

In case of failure to make the full delivery within the time specified above a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

SHIELLA MAE C. CORALDE

ROLANDO A. NY

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

10-23-2025

City Mayor

Date

Designation

Note: This serves as Notice of Award and Contract once Conformed within Ten (10) Days, by the Supplier.